

MONTROSE MEMORIAL HOSPITAL
GRAPEVINE
October 10, 2008

Welcome New Employees

Welcome to the following new MMH employees:

Ed McBurney – Respiratory Care
Jenny Voss – Olathe Medical Clinic

Annual Update

It is time again for the *Annual Update* training. This training is accomplished each year in order to provide you with important updates regarding the safety and well being of our patients and staff. It also helps us meet regulatory guidelines of such organizations as the Joint Commission for Accreditation of Health Care Organizations (JCAHO). All hospital employees are required to complete our *Annual Update* training. Please help us fulfill this requirement by completing the training by October 31.

The *Annual Update* will be available on the hospital intranet in web based Adobe PDF format starting October 1st. Click on the *Annual Update* link to access the file. For those departments who have requested them, a few hard copies will be provided to assist in cases where a computer may not be readily available.

Once you have read the information, take the electronic test that will be located under the *Annual Update* link on the intranet. Your test results in the data base will serve as proof that you have completed the training. Department Directors will have access to the data base to track completion for their areas. For questions regarding the training you may call 252-2692. Thanks in advance for your participation in this annual training event.

Annual Book Fair

The Volunteer's Annual Book Fair will be held on Thursday, October 23, and on Friday, October 24, from 7:30 a.m. to 4:00 p.m. This year's book sale will be held in the Atrium and will include many specialty books, children's books, and gift items.



Influenza Vaccine for Volunteers

Volunteers may receive their influenza vaccine on Tuesday morning, October 21 from 9:00 a.m. until Noon in the First Floor Conference Room.

After October 24 influenza vaccinations will be available in the Emergency Department on Mondays, Wednesdays and Fridays from 5:00 a.m. until 9:00 a.m. If special arrangements are needed, call Bert at x7351.

“One Step Closer to Help and Hope”

16th Annual Bosom Buddy Walk/Run
October 11th, 2007

The 16th Annual “One Step Closer to Help and Hope” 5K Walk and 5K/10K Run is being held on Saturday, October 11th. The walk/run begins at the Montrose Pavilion at 9:00 am with registration beginning at 8:00 am. The cost for the event is \$25.00 per person. A Silent Auction will also be held on Friday, October 10, at the Holiday Inn Express beginning at 6:00 pm. Please remember that ALL money raised during these events stays in Western Colorado to help those who have been touched by breast cancer.

Congratulations to the September
5-Star Drawing Winners!

\$10 in MAMA bucks!

Maura Hellyer, Med/Surg
Priscilla Sandoval, HIM
Sharon Kuster, HR
Brandi Larkin, Pharmacy
Ann Coffman, SDS/PACU

Have you sent someone a star lately?

The Employee Club Needs You!

To all members of the Employee Club at MMH, it is time to vote for new Board of Director members. There are 4 openings for the 2009/2010 term. If you are a current member of the Employee Club and would like to serve for a

2-year term on the Board of Directors, please contact Joan Douglas (x7256) or Debra Archuleta (x7242) to have your name put on the ballot.

Ballots will be printed in the Grapevine on December 5th.



Brush Up on Your HIPAA

1. A doctor looks up his wife's electronic medical record because he's concerned about psychiatric drugs her physician has prescribed. Which of the following is true?

- It's okay because it's his spouse's record
- It's okay because he's a doctor and can evaluate whether she's getting the best treatment
- It's okay because he knows she wouldn't mind
- It's not okay because he's not her care provider and he's misusing his computer access
- None of the above

2. A key privacy principle is giving patients access to information about themselves. Which of the following is consistent with HIPAA's privacy rule?

- Patients are told they can have a copy of their record, but there is a fee of \$50 or more, depending on how large it is
- Patients are told they may look at their record for a small fee of \$10
- Patients are told the facility is not set up to let patients view their records, but they can have paper copies for \$25
- Patients are told they may view their record for free, and get a copy for a reasonable, cost-based fee
- None of the above

Answers to both questions are "d"

Halloween Safety

Halloween can be a fun and exciting experience for children and adults. Parents and adults mustn't lose sight of potential risks brought on by the holiday fun. To help prevent injuries to children this Halloween season, please review these simple tips:

- When purchasing costumes, masks, beards, and wigs, look for flame resistant materials such as nylon and polyesters that resist flames and are easy to extinguish quickly. Only purchase costumes labeled "Flame Resistant". Minimize risk of contact with candles and fire by avoiding flimsy material and outfits with big baggy sleeves and billowing skirts.

- Costumes should be well-fitted for size and should not drag on the ground creating a tripping hazard. Shoes should also be well-fitted and oversized high heels are not recommended.
- Purchase or make costumes that are light, bright and clearly visible to motorists.
- For greater visibility during dusk and darkness, decorate or trim costumes with reflective tape that will glow in the beam of headlights and street lights. Bags and trick-o-treat sacks should also be light colored or decorated with reflective tape. Reflective tape is sold at most hardware and sporting good stores.
- Children should carry flashlights or glow sticks to see and be seen.
- Masks should fit securely, provide adequate ventilation, and provide large enough eye holes for full vision.
- Tie hats and scarves tight enough to prevent them from slipping over children's eyes and obstructing their vision.
- Swords, knives, and similar costume accessories should be made of soft, flexible material.

Employment Opportunities

- Admissions Registrar – Full time - Admissions
- Biller – Full time – Patient Financial Services
- Billing Coordinator – Full time – Patient Financial Services
- Central Sterilizing Technician – Full time – Surgical Services
- Director Case Management – Full time
- Dosimetrist – Full time – San Juan Cancer Center
- Emergency Department Clerk – Part time
- Exercise Technician – PRN - Rehab
- Family Center Nurse Director, RN – Full time
- Housekeeper – PRN – Environmental Services
- Occupational Therapist/COTA – Full time – Acute Rehab Unit
- Registered Nurse – Full time – Acute Rehab Unit
- Registered Nurse Cath Lab – Full time – Cardiology
- Registered Nurse – PRN – Emergency
- Registered Nurse – Full time – Family Center (OB)
- Registered Nurse – Full time – OR
- SANE Registered Nurse – PRN – Emergency
- Surgical Technologist – Part time - Surgery

***First in HOPE,
First in CARE,***

ALWAYS *there*